



# League of Women Voters of South Hampton Roads Observer Corps Report Form

1. Name of Observer: \_\_\_\_\_

Agency Observed: \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

FEATURE EVALUATED	YES	NO	COMMENTS
Did meeting start on time?			
Were all members present?			
Were members attentive?			
Did the members appear to have been prepared?			
Was the agenda sent/posted prior to the meeting?			
Were the agenda items described clearly?			
Was there adequate time for public input?			
Were some items discussed in closed session?			
Was background information available to the public?			

2. Were any issues on the agenda relevant to any LWV state or local positions or programs?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Do you recommend local League action on any of these issues? Yes \_\_\_\_\_ No \_\_\_\_\_

If "yes" what action do you recommend? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Submit form to: Jean Johnson, 5988 Bennett's Creek Lane, Suffolk, Va 23435